

MEETING 10 – March 14

At a Regular Meeting of the Madison County Board of Supervisors on March 14, 2017 at 4:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman
Jonathon Weakley, Vice-Chairman
Robert W. Campbell, Member
Charlotte Hoffman, Member
Kevin McGhee, Member
V. R. Shackelford, III, County Attorney
Daniel J. Campbell, County Administrator
Mary Jane Costello, Finance Director/Asst. County Administrator
Jacqueline S. Frye, Deputy Clerk

Agenda Items:

Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum/Adopt Agenda:

Chairman Jackson noted that all members were present; a quorum was established.

Chairman Jackson called for additions/corrections to today's Agenda.

It was advised that:

Item 4a-1: Madison County Schools – Energy Audit Proposal & FY Ended 6/30/16 Carryover

Will need to be moved (i.e. school board meeting was cancelled last evening - no action taken on the proposed request)

Addition(s):

5b: RSA – Resolution of Appreciation for Dudley M. Pattie, Manager

Suggested the Board proceed with adding items to the Agenda as deemed appropriate.

Supervisor Campbell moved the Board adopt today's Agenda as deemed appropriate, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

2. Public Comment:

Chairman Jackson opened the floor for public comment. With no public comment being brought forth, the session was closed.

3. Constitutional Officers:

a. Sheriff's Office: Erik Weaver, Sheriff, was present to advise there was a recent batch of bad heroin distributed within the County; there were six (6) confirmed overdoses with two (2) cases of loss of life. Use of approved grant funding (for the County) was utilized by law enforcement to preserve the lives of three (3) victims of drug overdose. He also noted that Culpeper County and Orange County have experienced several deaths due to drug overdose.

4. County Departments:

a. Madison County Schools – Energy Audit Proposal & FY Ended 6/30/16 Carryover

5. Committee/Organization Reports

a. 2nd Annual Green & Clean Day – Dink Kreis: Dink Kreis, Recycling Committee, was present to provide an overview of the upcoming Green & Clean Day scheduled for Saturday, April 22nd at the Madison County Landfill. Highlights of the event were noted as follows:

- County residents may recycle up to four (4) tires
- Boy Scout Troop #116 will be on hand to provide assistance with unloading/stacking recycled tires
- Free seedling(s) will be given to the first 150 citizens that come to recycle
- A sweepstakes drawing will be held at the close of the event
- Donated items from Orange-Madison Co-op, MWP, Yoder's Market, etc.
- Share Shed will be revamped

Based on associates costs for the event as noted:

½ page ad
Posters and informational sheets
FOL program ad
Tree seedlings
Unforeseen expenses

The total amount being requested is **\$948.00.**

The County Administrator advised that:

- ✓ The County receives a small grant from DEQ (Department of Environmental Quality) annually
- ✓ Grant funding must be applied to recycling and clean-up activities (within the locality)
- ✓ Today's proposed clean-up activity is a perfect opportunity for the grant funds to be used
- ✓ The County must provide an annual report of any recycling/clean-up activities within the community (spearheaded by community volunteers)
- ✓ Proposed clean-up activity is an asset for the County

In closing, he noted that allowing citizens to dispose of four (4) rimless tires is a savings; also provided accolades to the recycling committee for organizing the clean-up effort.

Supervisor Campbell moved the Board approve the 2nd Annual Green & Clean Day (hosted by the Madison Recycling Committee [with a grant funding request totaling \$948.00]), seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

6. Finance – Mary Jane Costello **a. Claims for March 2017**

\$45,013.15 (3'10'17)
\$22,962.25 (3'14'17)
\$78,965.38 (Total)

Highlights:

- ✓ Four (4) of today's claims totaled 65% of the balance
 - ✓ \$10,000.00 (REC bills)
 - ✓ \$17,672.00 (2nd installment for new CCTV equipment [courthouse])
 - ✓ \$6,705.00 [Treasurer of Virginia [Clerk of Circuit Court]
 - ✓ \$16,613.75 (Last payment on workmen's compensation [supplemental will be needed during the upcoming month])
- *Workmen's comp bill was slightly higher than anticipated**

Comments from the Board:

- Supervisor Campbell: Advised of funding received from delinquent taxes (\$530,545.00 collected thus far + \$156,838.00 in interest)

Questions from the Board (Claims)

- Payment to Bob's Wheel Alignment
- Payment for long distance calls

Terri Weaver, Office Manager (Sheriff's Department) was present and advised that the claim to Bob's Wheel alignment was to cover costs associated with the calibration of law enforcement vehicle, as; this service is no longer available in Culpeper.

Supervisor Campbell moved the Board approve Claims for March 2017 totaling \$78,965.38 as presented, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

7. Minutes:

a. 2017: #5, #6, #7, #8, #9

Chairman Jackson advised that Minutes #5 will need to be added as per the request of Neal Goodloe, Criminal Justice Planner, in order to amend two (2) comments made at a previous meetings as identified on page 5, noted as follows:

#1:

Comment stated that: "Feels the jail's bed utilization is about 75% under full capacity"

Comment amended to read:

"Feels the jail's bed utilization is about 75% of full capacity"

And:

#2:

Comment stated that: "The County is obligated to fund the jail contracted upon the County's percentage of average daily population over the course of a year"

Comment amended to read:

The County's funding obligation is actually calculated on a three-year utilization average

Additional correction to Minutes #5 noted on page 5:

#3:

Vote: Absent: Supervisor Campbell

Vote amended to read:

Supervisor Hoffman moved the Board approve Minutes #5 as amended, seconded by Supervisor McGhee. Ayes: Jackson, Hoffman. Campbell, McGhee. Abstain: Weakley. Nays: (0).

Supervisor Weakley moved the Board approve Minutes #6, #7, #8 and #9 as presented, seconded by Supervisor Hoffman. **Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).**

8. New Business

a. Special Recognition [Resolution for Dudley M. Pattie] Chairman Jackson advised that Mr. Dudley M. Pattie, RSA Manager, is present. In honor of his recent retirement from the Rapidan Service Authority, the County would like to honor him for his many years of dedicated service to the citizens of Madison County.

Chairman Jackson read the following Resolution for the record:



RESOLUTION IN RECOGNITION OF MR. DUDLEY M. PATTIE FOR HIS SERVICE TO COMMUNITY

WHEREAS, Dudley M. Pattie has served as General Manager of the Rapidan Service Authority since February 09, 1981; and

WHEREAS, Dudley has been instrumental in providing high quality water and sewerage services to large segments of citizens and businesses within the counties of Madison, Greene and Orange; and

WHEREAS, Dudley has represented the Rapidan Service Authority's best interests, as well as those of Madison County by serving on the Boards of the Virginia Association of Municipal Wastewater Agencies, as well as the Virginia Water and Wastewater Authorities Association; and

WHEREAS, he has always worked effectively and professionally within the regulatory environment, thereby, successfully maintaining strong working relationships with the U.S. Environmental Protection Agency, the Virginia State Water Control Board, the Virginia Department of Environmental Quality, as well as the Virginia Department of Health; and

WHEREAS, Mr. Pattie has earned and justly deserves public recognition for his many years of service to our community and region;

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Madison County does hereby acknowledge its utmost appreciation to Mr. Dudley M. Pattie for the commitment, expertise, and professionalism he has exhibited during his tenure as General Manager of the Rapidan Service Authority; and

FURTHER, BE IT RESOLVED that the Board of Supervisors does hereby extend our very best wishes to Dudley for continued success in all his future endeavors.

Passed and adopted on this 14th day of March, 2017.

Supervisor Campbell moved the Board adopt the Resolution to recognize Dudley M. Pattie, as presented, seconded by Supervisor Weakley. **Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).**

Mr. Pattie, thanked the Board for today's resolution of recognition.

Steve Hoffman, RSA Board member, was also present and noted that the RSA Board is doing its very best despite the aging equipment system that's currently in place. He noted that some of the infrastructure being utilized does require extra attention. In closing, he thanked Mr. Pattie for his many years of service to Madison County, and RSA staff for their continued dedication to serving the County. Accolades were also verbalized to the Board of Supervisors for the continued support provided to the RSA.

b. Draft FY2018 County Budget: The County Administrator noted that today's FY2018 draft budget document contains revisions requested during the last budget work session; the Board's concurrence is also needed to:

- Regard the fact there is no need to schedule a budget session later this week
- Allow the County Administrator and Finance Director to work on advertising for the budget public hearing

The Finance Director advised of the following revisions to the FY2018 budget:

- Amount of \$587,350.00 was increased to \$631,678.00, [REDACTED] 'specific to the use of 'fund balance'
- Comp board funding decreased by \$11,641.
- Latest comp board estimate received was lower than what's noted in the draft budget
- Final numbers from the comp board won't be received until late April 201789
- Expenses increased by \$33,000.00
- \$2,500.00 (To Commissioner's budget for costs associated with records management)
- \$2,100.00 (Increase in health insurance [increase needs to be paid in September])
- \$1,000.00 (Additional funding for legal costs)
- \$4,800.00 (Additional funding for workman's comp estimate)

Comments from the Board:

- *Supervisor Campbell: Comments focused on: 1) Transfer of \$165,000.00 for the school system; 2) School system will not receive the 2.5% salary increase until after July 1, 2018 [and not February 1, 2018 (based on Governor's recommendations for constitutional offices and the school system)]; 3) Urged school personnel to be made aware of the change in the effective date; 4) Noted that each line item in the draft FY2018 budget was discussed during the budget session process; 5) Referred to letters to the editor (from Herbert Putz) to indicate the County 'raising taxes too much' and 'hoarding money', which isn't accurate; 6) Reported that increases in County revenue has been due to increased construction, which resulted in a 'built up' of the County's fund balance; 7) Noted that bi-annual collection of taxes has helped increase revenue; 8) Urged citizens to attend the meetings to receive actual facts*
- *Chairman Jackson: Questioned whether the Board was in favor of allowing the County Administrator to proceed with advertisement of the public hearing and proposed FY2018 budget for Madison County.*
- *Supervisor McGhee: Noted that a portion of the fund balance will be used to balance the FY2018 draft budget; feels the Board had a better angle on County finances than in previous years; advised that utilization of the fund balance is a viable way for the County to fund justifiable items*

After discussion, it was the consensus of the Board to:

- ✓ Allow the County Administrator to proceed with advertisement of the public hearing on the proposed FY2018 budget for Madison County
- ✓ Budget session will not be held on Thursday, March 16th.

c. Solid Waste Inspection Reports: The County Administrator provided a copy of the DEQ results for the closed landfill and transfer station; both facilities have an excellent track record; no finds or compliance issues were noted. Prior methane gas monitoring issues (during the past year) have now been effectively dealt with. Testing results have been very good and the County has returned to a regular monitoring schedule (which is a cost savings). A recent meeting was held with Chris Isakov, Project Manager (Waste Management Services, Inc.) and the Facilities Director. Mr. Isakov will plan to meet with County personnel on a monthly basis at the landfill facility. Accolades were also given all personnel (County/WMS, Inc.). In closing, he advised that despite period issues, the County has a very good, transfer operation in place.

Comments from the Board:

- *Supervisor Weakley: Referred to comments pertaining to a form due on March 31st; questioned if this item is being addressed*

The County Administrator advised that the County must submit a recycling rate every two (2) years; noted there is a minimum threshold of fifteen percent (15%) – noted that the County is compiling data and it will be submitted in a timely manner.

Chairman Jackson advised that the next budget work session will be scheduled for later this week (Thursday, February 16th).

Additional Items:**County Administrator**

Chairman Jackson advised that the County Administrator is planning to retire effective September 1, 2017; accolades were provided to the County Administrator for all his effort and level expertise that helped get the County 'back on track' ; also noted that the County is looking to actively recruit for the future vacancy; feels the upcoming retirement (of the County Administrator) will be a great loss for the County overall.

Emergency Preparedness Report:

- *Supervisor Campbell: Questioned the statement regarding an 'unexploded cannonball'; questioned the standard monthly departmental items; questioned whether funding received from building and zoning reflects the fiscal year of July 1st through June 30th, and not January 1st*

The County Administrator advised that:

The cannonball was found off Route 15

Staff was alerted, arrived on the scene and discouraged a citizen from 'playing' with the device

The cannonball didn't ~~explode~~ **explode**

A couple of items noted on the report (Emergency Preparedness) 'unexploded cannonball, search for missing adults' isn't routine

Usual meeting and ongoing emergency projects are routine (i.e. items vary from time to time)

Reports provided from the Building Department & Zoning Department to reflect revenues collected from the July 1st through June 30th fiscal year

9. Old Business:

a. VDOT – Joel DeNunzio, Residency Administrator – Rural Rustic Resolutions:

Resolution #2017-1 [Madison Rural Rustic – Booton's Lane]

Resolution #2017-2 [Madison Rural Rustic – Fletcher's Road]

Resolution #2017-3 [Madison Rural Rustic – Forest Drive]

Joel DeNunzio, VDOT, was present to provide input on today's resolutions being presented for consideration. All three (3) projects are on the secondary plan from last year and are the next priorities in the County's approved secondary road plan. It was noted that funding will be in place for work to begin on Fletcher's Road, Booton's Lane and Forest Drive during the summer (of 2017); if approved today, VDOT can begin work July 2017.

Comments from the Board:

- *Supervisor Weakley: Questioned when the six year plan will be discussed for this year; also questioned how today's projects will be reflected on the list and whether additional projects can be added to the plan for the upcoming year*

Mr. DeNunzio advised that:

- ✓ Meetings will be held later this month to discuss prioritization of projects for next year's plan
- ✓ Additions/deletions or reprioritization can be discussed shortly, based on proposed funding
- ✓ Suggested roads being discussed (Fletcher, Booton's, Forest) remain on the plan until construction is initiated in July 2017

Supervisor Campbell moved the Board approve:

- ❖ *Resolution #2017-1 [Booton's Lane]*
- ❖ *Resolution #2017-2 [Fletcher's Road]*
- ❖ *Resolution #2017-3 [Forest Drive]*

As presented, seconded by Supervisor Hoffman. **Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).**

Additional comments:

- *Supervisor Weakley: Noted that it appears a timing adjustment has been initiated to the traffic light off Fairgrounds' Road and Route 29 Business (intersection) (southbound lane); unsure if anything has been done about the actual crossover (Fairgrounds' Road to Route 29 Business); thanked VDOT for recent patching on Fairgrounds' Road; advised of citizen concerns pertaining to Desert Road – suggested drainage and ditching concerns be assessed*

Mr. DeNunzio noted that an adjustment was initiated for the traffic light for vehicles traveling from 'west to east' across Route 29; noted the original concerns with school buses crossing the intersection. In closing, he noted that VDOT didn't assess the site during the afternoon peak hours (a.m. and mid-day). Noted that further assessments will be initiated at the location. Also advised that Desert Road is on the current VDOT list (i.e. calcium is usually put in place during the summer months) and the need for ditching will be assessed.

- *Chairman Jackson: Advised of prior concerns to the 'red and green light' at Route 29 and Fishback Road (reported by Supervisor Hoffman at a previous meeting)*

Mr. DeNunzio advised that timing of the light was checked at the above referenced location; the light calculations appears to be about one (1) second off. Feels that drivers are just 'running' the red light at the intersection. In closing, advised that VDOT will review the crash history for this particular location and determine whether to change the timing of the traffic light by 1-1.5 seconds.

- *Chairman Jackson: Questioned when VDOT will come forth with a recommendation to close the crossover idea for Madison County*
-

Mr. DeNunzio noted that he will be formally expressing the County's desire not to proceed with the crossover recommendation.

- *Supervisor Campbell: Questioned whether any insight has been attained (by VDOT) regarding a citizen's concerns about Tom Johnston Road; noted there are also citizens that have concerns about culvert pipes on their roads*

Mr. DeNunzio advised that VDOT staff isn't aware of what the citizen is requested; suggested the citizens' contact information be provided.

The County Administrator suggested VDOT's driveway culvert policy be explained for the public.

Mr. DeNunzio advised that anyone requesting a culvert is responsible for funding the cost; once the culvert is in place, VDOT is responsible for all maintenance.

School Board: Bob Chappell was present and advised that last night's school board meeting was cancelled; he has nothing to report to the County at this time.

b. March 28th Tour of Kemper House with Historical Society: Chairman Jackson advised that the Board has a tour scheduled for the Kemper House, hosted by the Madison Historical Society at 6:00 p.m.; suggested the Board meet, come to order and then go view the Kemper House – the public is invited to attend the viewing.

10. Public Comment:

Chairman Jackson opened the floor for public comment. The following citizen(s) provided comments:

- ✓ *Joe May: Comments pertained to the County employee with two (2) vehicles; questioned when the vehicle being used will have the County seal in place*

Comments from the Board:

- *Supervisor Campbell: Provided a brief overview concerning the vehicle used by County personnel (i.e. E911 and Emergency Preparedness); explained that there is a County vehicle being used for two (2) separate department operations; one vehicle is a 'pool vehicle' 9 (formerly used for the E911 Center), and is being used by the Assistant E911 Dispatch office; vehicle utilized by the former Emergency Services Coordinator was sold*

It was further noted that there has been a delay in getting the existing vehicle (used by emergency management services) marked due to the Board determining the primary use of the vehicle.

With no further comments being brought forth, Chairman Jackson closed the public comment session.

11. Closed Session (if necessary) - None

12. Information/Correspondence

a. Hoover Ridge: Chairman Jackson advised that Hoover Ridge will be hosting a Wine & Wool Festival, and a Hops Festival in April 2017; pre-registration will transpire shortly; feels these events will bring forth additional activities at the property.

13. Adjournment:

With no further action being required, on motion of Supervisor Campbell, seconded by Supervisor Hoffman, Chairman Jackson adjourned tonight's meeting. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors
Adopted on: 3/28/17

Copies: R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, Charlotte Hoffman, V. R. Shackelford, III,
Constitutional Officers



Agenda
Regular Meeting
Madison County Board of Supervisors
Tuesday, March 14, 2017 at 4:00 p.m.
County Administration Building, Auditorium
414 N. Main Street, Madison, Virginia 22727



6:00 p.m.
Call to Order

Pledge of Allegiance & Moment of Silence

1. Determine Presence of a Quorum / Adopt agenda
2. *Public Comment*
3. Constitutional Officers
 - a. Sheriff's Office
4. County Departments

a. *Madison County Schools – Energy Audit Proposal & FY Ended 6/30/16 Carryover*

5. Committee/Organizations

a. *2nd Annual Green & Clean Day – Dink Kreis*

6. Finance – Mary Jane Costello

a. *Claims for March 2017*

7. Minutes:

a. #5, #6, #7, #8, #9

8. New Business

- a. Special Recognition – Resolution for Dudley M. Pattie, RSA
- b. Draft FY2018 County Budget
- c. Solid Waste Inspection Reports
- d. County Administrator
- e. Emergency Preparedness Monthly Report & Building/Zoning Revenue Received

9. Old Business:

- a. VDOT – Joel DeNunzio, Residency Administrator – Rural Rustic Resolutions

- *Resolution #2017-1 [Madison Rural Rustic – Booton's Lane]
- *Resolution #2017-2 [Madison Rural Rustic – Fletcher's Road]
- *Resolution #2017-3 [Madison Rural Rustic – Forest Drive]

10. Public Comment

11. Closed Session (if needed)

12. *Information/Correspondence (if any)*

a. Hoover Ridge Events

13. Adjournment